

***Journey School***  
***A California Public Charter School***

***Thursday, August 22, 2024***

***6:00 p.m.***

***REGULAR MEETING AGENDA***

NOTE: This meeting will be held in person on the Journey School campus and will be live streamed via Zoom. Members of the public are welcome to attend in person or online. Join Zoom Meeting:  
<https://us06web.zoom.us/j/86025029240?pwd=3Ww1qZ3nZAbuPqWnIC6wnsvu9uqK8j.1>

Meeting ID: 860 2502 9240 Passcode: 92629  
One tap mobile +16694449171,,86025029240#,,,,\*92629# US

***BOARD MEMBERS:***

Amy Capelle, Council President  
Michael Allbee, Council Treasurer  
Jeannie Lee, Council Secretary  
Melissa Dahlin, Board Member  
Margaret Moodian, Board Member

***ADVISORY POSITIONS:***

Cassie Kauwling, Parent Cabinet Advisor  
Faculty Advisor, TBD

***INSTRUCTIONS FOR PRESENTATIONS TO THE COUNCIL BY PARENTS AND CITIZENS***

*Journey School welcomes your participation at the school's Council meetings. The purpose of a public meeting of the Council is to conduct the affairs of Journey School in public. We are pleased that you are in attendance. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:*

1. *Agendas are available to audience members during the meeting and on the school website.*
2. *“Request to Speak” cards are available for all audience members who wish to speak prior to an agenda item or under the general category of “Public Comment.” “Public Comment” time is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Council can only listen to your issue, not discuss your issue, respond in substance or take action. These presentations are limited to five (5) minutes (ten (10) minutes if a translator is needed) and total time allotted to non-agenda items will not exceed thirty (30) minutes. The Council may give direction to staff to respond to your concern.*
3. *With regard to items that are on the agenda, you may specify that agenda item on your “Request to Speak” card and submit the card prior to an agenda item. The public comment period precedes presentations on that agenda item by staff and/or school committees, Council discussion, and deliberation. You will be given an opportunity to speak for up to five (5) minutes (ten (10) minutes if a translator is needed).*

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4. *When addressing the Council, speakers are requested to state their name and adhere to the time limits set forth.*
5. *Audience members attending a meeting virtually are required to follow the guidelines specified in points 1 through 4 with the following exception noted: In lieu of a “Request to Speak” card, an audience member may utilize the chat function to indicate their name and a request to speak under the general category of “Public Comment” or at a specific agenda item. All other comments, questions, and dialogue entered into the chat will not be entered into public record and will not be responded to/addressed.*

**Notices:** *Journey does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Please notify the office at (949) 448-7232 twenty-four (24) hours prior to the date of the meeting for disability accommodations necessary in order to participate. Per California Government Code section 54957.5(b), Journey shall make materials that are part of the regular agenda packet available in the office and/or on the school’s website [www.journeyschool.net](http://www.journeyschool.net), without delay and at the same time, they are distributed to the Council.*

	<b>AGENDA ITEM</b>	<b>SPONSOR</b>	<b>EST. TIME</b>
1	<b>Call to Order</b>	Amy Capelle	6:00
2	<b>Inspirational Passage</b>	Margaret Moodian	6:05
3	<b>Approval of Agenda*</b>  <i>NOTE: The order of the agenda may be changed without prior notice to the public.</i>	Amy Capelle	6:10
4	<b>PUBLIC COMMENT: Members of the public may contribute public comment.</b> <i>Reminder: See policy above for time guidelines.</i>	Amy Capelle	6:15
5	<b>CONSENT AGENDA ITEMS: Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</b>  A. <b>Approval of Minutes*:</b> Minutes from regular meeting of June 25, 2024.  B. <b>Earthroots Contract*:</b> Renewal of contract with Earthroots for 24-25 school year for EcoLiteracy program  C. <b>Recurring Expenses*:</b> Approval of list of recurring vendors for payment in 2024-25 in accordance with fiscal policies.  D. <b>CUSD Food Services Contract*:</b> Ratification of contract with CUSD for 2024-25 school year.  E. <b>Limited Use Agreement with AVCA for park space*:</b> Ratification of agreement to use Aliso Viejo community spaces	Gavin Keller	6:30

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	<p>F. <b>Consolidated Application*</b>: Ratification of Con App and application for Title funding for 24-25.</p> <p>G. <b>2023-2024 Education Protection Account*</b>: Ratification of 2023-2024 EPA Expenditure Report</p> <p>H. <b>Instructional Minutes*</b>: Adjustment to bell schedule to adjust timing of breaks/classes. Start and end time remains the same and total instructional minutes through the year remains compliant with State requirements.</p> <p>I. <b>Title IX policy</b>: Ratification of Title IX policy, YM&amp;C suggested new verbiage/document to match current legislation and requirements, this will replace the existing Title IX policy.</p> <p>J. <b>Harassment, Intimidation, Discrimination, and Bullying Policy</b>: Ratification of policy, YM&amp;C suggested new verbiage/document to match current legislation and requirements, this will replace the existing policy.</p>		
6	<p><b>INFORMATION ITEMS: Reports</b></p> <p>A. <b>Faculty Update</b>: Update on Faculty activities.</p> <p>B. <b>Parent Cabinet Update</b>: Update on Parent Cabinet activities</p> <p>C. <b>Administrative Update</b>: Report from School Director, including summer projects, Facilities Use Agreement with CUSD, ELOP summer programming, staff professional development over summer, adjusted schedule rotation for middle school, and start of school activities.</p> <p>D. <b>Financial Update*</b>: Report on 2023-2024 year end close of financial statements, plus any budget updates for 2024-2025 school year.</p>	<p>TBD</p> <p>Cassie Kawling</p> <p>Gavin Keller</p> <p>Larry Tamayo</p>	6:35
7	<p><b>SCHOOL OPERATIONS: Discussion/Action</b></p> <p>A. <b>Independent Study Policy and Master Agreement</b>: Review of changes and updates to the Independent Study Policy and Master Agreement.</p> <p>B. <b>Proposition 28 Arts and Music School Funding Annual Report</b>: Revision of 2023-2024 annual report previously approved by the board.</p>	Gavin Keller	7:15

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	<p>C. <b>Staffing Plan 2024-25*</b>: Updates to Staffing Plan needed for the start of school</p> <p>D. <b>Employee Handbook</b>: Review of changes and updates to the Employee Handbook.</p> <p>E. <b>Expanded Learning Opportunities Program Plan</b>: Review of plan last approved in 2022, approval required once every 3 years.</p> <p>F. <b>Executive Director Review Cycle</b>: Presentation and discussion of goals for the 2024-2025 school year</p>		
8	<p><b>BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action):</b></p> <p>A. <b>Board Roster &amp; Calendar of Meetings*</b></p>	Amy Capelle	7:45
9	<p><b>CLOSED SESSION</b>: The meeting will now convene to closed session to discuss the matter described below:</p> <p>1. <b>Pursuant to Government Code §54953: Public Employee Compensation, Title: School Executive Director</b></p>	Amy Capelle	8:00
10	<b>Adjournment</b>	Amy Capelle	8:45

*Agenda publicly posted on the school website at [www.journeyschool.net](http://www.journeyschool.net) on August 19, 2024.*

*\*Items that are expected to have back up materials provided prior to or at the meeting are indicated with an asterisk. Other items may also have back up materials provided.*