

**Journey School**  
**A California Public Charter School**

**REGULAR MEETING MINUTES - DRAFT**

**Thursday, January 22, 2025**  
**5:00 p.m.**

*At Journey School, 27102 Foxborough, Aliso Viejo, CA 92656*  
(949) 448-7232 [www.journeyschool.net](http://www.journeyschool.net)

NOTE: This meeting was held in person on the Journey School campus and was live streamed via Zoom. Members of the public were welcome to attend in person or online. Join Zoom Meeting: <https://us06web.zoom.us/j/86025029240?pwd=3Ww1qZ3nZAbuPqWnlC6wnsvu9uqK8j.1>

Meeting ID: 860 2502 9240 Passcode: 92629  
One tap mobile +16694449171,,86025029240#,,,,\*92629# US

**BOARD MEMBERS:**

Amy Capelle, Council President - PRESENT  
Michael Allbee, Council Treasurer - PRESENT  
Jeannie Lee, Board Member - PRESENT from 5:07-6:53 p.m.  
Melissa Dahlin, Board Member - PRESENT from 5:43 p.m. to Closing  
Margaret Moodian, Council Secretary - **PARTICIPATING REMOTELY starting at 6:17 PM**  
*Margaret stated that there is no one over 18 in the room with her. She was not able to turn her camera on due to technical problems.*

**ADVISORY POSITIONS:**

Renal Moodley, Parent Cabinet Advisor - PRESENT from 5:07-7:44 p.m.  
Faculty Advisor, Stacy Kinney - PARTICIPATING VIA ZOOM from 5:07-6:15 PM  
Larry Tamayo, ExED - PRESENT from 6:42-7:14 P.M.  
Gaylen Corbett, Clerical Support - PRESENT from 5:07-7:44 p.m.

|   | <b>AGENDA ITEM</b>   |  |  |
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| 1 | <b>Call to Order and Roll Call</b> - The meeting was called to order by Amy Capelle at 5:07 P.M. Margaret Moodian requested to participate remotely. Mike made a motion to approve Margaret's request. Jeannie seconded the motion and it was approved by all. |  |  |
| 2 | <b>Inspirational Passage</b> - Jeannie shared an inspirational passage from School as a Journey, and another one from Dolly Parton: "Storms make trees take deeper roots."   |  |  |

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| 3  | <p><b>Approval of Agenda*</b> - Mike made a motion to approve the agenda. Jeannie seconded the motion and it was unanimously approved.</p>  |
| 4  | <p><b>PUBLIC COMMENT:</b> Journey parent Lisa Murray attended the meeting via Zoom. Renalani read a letter from Journey parents, Luciana Carvalho and Fernando Rosa, regarding school safety. The letter will be attached to the minutes from this meeting.</p>   |
| 5  | <p><b>CONSENT AGENDA ITEMS:</b> Items on Consent Agenda may be approved with one motion and vote for all but without discussion. If an item is to be discussed, it is removed from the Consent Agenda and moved to an Action Item immediately following the Consent Items.</p> <p><b>A. Approval of Minutes*:</b> Minutes from the meeting held on December 12, 2024.</p> <p><del><b>B. School Accountability Report Card (SARC)*:</b> Ratify annual SARC, reporting on 2023-2024 school year, to be submitted to CDE and posted on the school website by February 1, 2024.</del></p> <p><b>C. Updates to 2024-25 Staffing Plan*:</b> Ratification of changes to the Staffing Plan to meet current needs.</p> <p><b>D. Winter Consolidated Application*:</b> Ratification of application used by the California Department of Education (CDE) to distribute categorical funds from various federal programs to Journey School</p> <p>Amy requested to pull Item B from the consent agenda. Jeannie made a motion to approve the remaining consent agenda items. Mike seconded the motion and it was unanimously approved.</p> <p>Amy noted observations on the SARC of the differences in scores for boys and girls in reading and math. Mike made a motion to approve the SARC. Jeannie seconded the motion and it was unanimously approved.</p> |
| 6. | <p><b>BOARD DEVELOPMENT and OVERSIGHT (Discussion/Action):</b></p> <p><b>A. Board Development and Strategic Planning*:</b> Shelley reviewed the SWOT discussion and input from faculty members and specialty teachers. The group discussed how to improve the process next time, and what the next steps will be. Jeannie and Shelley agreed that all items listed need to be prioritized. Amy shared her assessment of the overarching input from council and faculty as follows:</p> <p><b>Sustainability for Teachers:</b> Pay, tools, time, assessment standards, mental health support, professional development, rigor, curriculum, support for neuro-divergent students.</p> <p><b>Assessment of Students:</b> Becoming a more data-driven culture, how to measure and communicate student achievement.</p> <p><b>Specialties:</b> Educating parents on why specialty classes are important</p> <p><b>Facilities:</b> Search for new facilities or improving our existing location</p> <p><b>Funding:</b> How to create and cultivate revenue streams, and the board's role in funding. Time, talent, treasure and ties.</p> <p>Shelley and Gavin will bring an overview to the faculty for their input on priorities in February. Renalani asked if Council would like any aspect of this shared with parents. Margaret suggested</p>     |

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|   | <p>asking faculty to take on certain tasks via Survey Monkey.</p> <p><b>B. <i>Nominating Committee Update:</i></b> Shelley shared that anyone on PEDCO is willing to be on the committee. Mike and Renal are also on the committee. Amy will review questions that have been used in the past, for the committee to further develop questions to be asked. Shelley will work with PEDCO and committee members to create a list of questions.</p>   |
| 7 | <p><b>INFORMATION ITEMS: Reports</b></p> <p><b>A. <i>Financial Update*:</i></b> Larry reported on November and December financials and January Governor’s Budget Proposal. Our enrollment has been higher than what was budgeted. The effect of the recent fires on the state’s budget for next school year is yet to be determined.</p> <p><b>B. <i>Faculty Update:</i></b> Stacy Kinney shared an update on Faculty activities including student work leading up to the 6th grade Knighting Ceremony scheduled for April, the implementation of middle school parent nights, and middle school clubs including student government. The cost of clubs has thus far only been additional hourly pay for specialty teachers if needed. One of the benefits of clubs is that they allow students of various grades to interact. Renal asked about the possibility of bringing Conscious Discipline to the middle school meetings.</p> <p><b>C. <i>Parent Cabinet Update:</i></b> Renalani shared an update on Parent Cabinet activities. PC has been helping collect donations for families affected by the recent fires. Parent volunteers are working on a Waldorf library, crafting circles, and the Read-a-Thon.</p> <p><b>D. <i>Administrative Update:</i></b> Report from School Director on school events, Special Education, the CUSD Charter Oversight Visit, school attendance, enrollment, lottery, and Art of Teaching plans for the summer. PEDCO is preparing curriculum for summer teacher training. Gavin recognized the passing of our former Business Officer, Cindy Barry, and her positive contributions to the Journey School community. An entire U-Haul full of donations from Journey families for people affected by the recent fires will be delivered next week. Students from the two Waldorf schools affected by the fires will be attending Medieval Games at Journey. We have expanded class sizes as needed to enroll several students who were displaced by the fires. Gavin stated that we have been removed from ATSI since our chronic absenteeism has improved. Renal and council members discussed ways to support students with disabilities who have higher rates of absenteeism. Gavin noted that all school employees are required to complete Mandated Reporter training every school year which includes training to recognize all types of child abuse, and staff members report suspected incidents as needed.</p> |
| 8 | <p><b>SCHOOL OPERATIONS: Discussion/Action</b></p> <p><b>A. <i>Parent Advisory Committee* -</i></b> Gavin shared a summary of the inaugural PAC meeting and review/approval of amended bylaws. The PAC adopted the bylaws with the changes noted on supporting materials. Council members requested that the bylaws be amended to state that any PAC member may be removed with or without cause, stating that there is a goal of consensus between the governing bodies, but that consensus is not required, allowing the JS Council the ability to remove</p>  |

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a PAC member without consensus. Jeannie asked if PAC members are required to currently have students attending Journey School. Gavin suggested that section 3.01 should be clarified to answer that question. Jeannie suggested that section 3.04 be clarified regarding continuity. Gavin will bring the bylaws back to the PAC with the council's recommendations.

PAC members will provide input on the LCAP at their meeting in February. The PAC has not elected officers yet.

- B. Expanded Learning Opportunities Program (ELOP)\*** - Gavin reviewed the contract proposal by Strategic Kids for ELOP summer 2025 programming. He noted that a large portion of socioeconomically challenged students attended last summer's program, and the same demographic of students showed great improvement on CAASPP scores. The weekly rate will be \$150. The six week summer camp would be fully funded by ELOP funding which the school is required to spend for this purpose. Council members and admin discussed if programming is needed between the last day of school and the start of summer camp. Renalani suggested offering the interim camp at parents' expense. Council members discussed various ways of charging for this service, while also offering support for disadvantaged families. Gavin noted that it is necessary to have some periods of time without students on campus in order to complete annual campus maintenance, so directing parents needing childcare to Strategic Kids' other location for that interim period would be recommended.

Mike made a motion to approve the ELOP summer program proposal by Strategic Kids. Melissa seconded the motion and it was unanimously approved.

- C. Journey Teacher Association (JTA) Initial Proposal for Negotiations\*** - Gavin explained that the current collective bargaining agreement will expire in June of 2025 and various articles are to be officially opened through this process in order to be negotiated for a successor agreement. JTA has requested to open Article 20, compensation, and Article 2, recognition.

Gaylen and Shelley departed from the meeting at 7:44 p.m.

10 **Closed Session -**

Melissa made a motion to enter into closed session. Mike seconded the motion and it was unanimously approved. Board members entered closed session at 7:50 p.m.

**A. Pursuant to Government Code §11126: Potential Litigation**

**B. Pursuant to Government Code §54957.6: CONFERENCE WITH LABOR NEGOTIATORS:** Update on the negotiations for 2025-26 CBA.

**Employee organization:** Journey Teachers' Association/CTA

**Agency designated representative:** Gavin Keller

**RECONVENE TO OPEN SESSION:** The meeting was reconvened to open session at 8:24 p.m.

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|    | <p><b>PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION</b> (includes the vote or abstention of every member present)</p> <p>Item A: No action taken</p> <p>Item B: Council unanimously appointed Gavin Keller as its representative for negotiations with JTA.</p> |
| 11 | <p><b>Adjournment</b> - Melissa made a motion to adjourn the meeting. Mike seconded the motion and it was unanimously approved. The meeting was adjourned at 8:25 p.m.</p>  |

**ATTACH LETTER FROM PARENT TO PDF VERSION**

*Agenda publicly posted at Journey School on January 17, 2025.  
And on the school website at [www.journeyschool.net](http://www.journeyschool.net)*

*\*Items that are expected to have back up materials provided prior to or at the meeting are indicated with an asterisk. Other items may also have back up materials provided.*

Dear Members of the Parent Cabinet,

I am reaching out to propose an initiative to further enhance the safety and well-being of our school community: implementing body safety education and sexual abuse prevention training for all school staff.

I respectfully request your support in bringing this proposal to the upcoming school board meeting, as this training would be an impactful step toward creating an environment where our students feel both protected and empowered.

With 97 staff members at Journey School, it is essential to equip each educator and support staff member with the skills to recognize, respond to, and appropriately address situations involving student's safety. Training will not only provide critical tools to prevent incidents of abuse but also foster an environment where students feel empowered, respected, and safe to speak up if they ever feel uncomfortable.

The training I would recommend is led by Feather Berkower, Founder of Parenting Safe Children, a licensed clinical social worker and one of the nation's foremost experts in child sexual abuse prevention. Feather Berkower offers two well-regarded workshops:

1. **Youth Professional Training Workshop** – designed specifically for organizations, this workshop equips staff with essential tools to recognize, prevent, and respond appropriately to situations that may endanger children.
2. **Parenting Safe Children Online Workshop** – developed for parents, this workshop provides valuable guidance on fostering safe environments and reinforcing body safety principles at home.

For the school staff I am suggesting the Youth Professional Training Workshop. Since the parent workshop could also be beneficial for our wider school community, it might be a great idea to offer it as an optional resource to parents on a self-funded basis. Curriculum and pricing for both workshops are below.

Research shows that implementing comprehensive safety training promote an environment in which students feel more supported and protected, enhancing their overall educational experience. Offering this training would also underscore our school's commitment to proactively safeguarding our students, providing parents with reassurance that their children's well-being is prioritized.

I respectfully request the Parent Cabinet's support in discussing this proposal at the upcoming Board Meeting to explore options for integrating the training into our professional development agenda. This initiative represents an opportunity to make a meaningful impact on our school culture and further uphold our commitment to student safety.

Thank you for considering this proposal, and I look forward to the positive steps we can take together to ensure a safer learning environment for all our students.

Warm regards,

Luciana Carvalho and Fernando Rosa

Parent's of Amora Carvalho Rosa – 1<sup>st</sup> grade at Journey School

(949)705-8134 / [getintouchwithluci@gmail.com](mailto:getintouchwithluci@gmail.com)

# **Youth Professional Training Workshop Curriculum**

## **1. Youth Professional Education**

**You will learn what makes children vulnerable to sexual abuse:**

“Who do adults who sexually harm target, and why?”

“What are the perpetration and grooming patterns of adults who sexually abuse children?”

“What are the warning signs that a child, teen, or adult may be harming a child sexually?”

“What is the difference between age-appropriate sexual behavior and problematic sexual behavior?”

## **2. Building Safe Schools and Youth Organizations**

**You will learn policies, screening techniques, and reporting guidelines for your organization:**

“What are the characteristics of safe organizations?”

“What questions might an informed parent ask when screening you?”

“What are grooming behaviors, and how do you intervene if you are concerned about someone grooming a child?”

“What basic policies ought to be in place to keep schools, places of faith, and youth organizations off limits to sexual assault?”

“How do you handle concerning behaviors of colleagues?”

“How do you handle sexual assault disclosures from children?”

“How do you respond to a child if they disclose sexual abuse?”

“What are your reporting responsibilities when you know or suspect abuse of a child?”

## **3. Child Empowerment**

**You will learn body-safety rules that help keep children safe while in your care:**

“What are the roles of boundaries and privacy in keeping children safe?”

“What is the line between appropriate and inappropriate touch of children in your care?”

“How can you answer children’s questions appropriately regarding sex and sexual development?”

“How can body-safety rules be applied in your organization?”

“How can you intervene effectively when children in your care are exploring sexually?”



# Parent Workshop Curriculum

## 1. Parent Education

**You will learn what makes children vulnerable to sexual abuse:**

“Who do adults who sexually harm children target, and why?”

“How do adults who sexually harm children “groom” children and adults?”

“What are the warning signs that a child, teen, or adult may be harming a child sexually?”

“What is the difference between age-appropriate sexual behavior and problematic sexual behavior?”

## 2. Caregiver Screening

**You will learn how to invite caregivers onto your Prevention Team™:**

“How can you start building a Prevention Team™ so all of your child’s caregivers are working with you to keep your child safe?”

“How might you discuss rules and expectations with other parents before play dates and sleepovers?”

“What questions can you ask when you hire a babysitter or leave your child with family members?”

“What questions might you ask personnel when enrolling your child in a sports program, participating in a faith-based program, or meeting with a tutor?”

“What basic policies ought to be in place to keep schools, places of faith, and youth organizations off limits to sexual abuse?”

## 3. Child Empowerment

**You will learn body-safety rules to teach your children:**

“What is the role of boundaries and privacy in keeping kids safe?”

“Why is it important to distinguish between secrets and surprises?”

“How do you teach children manners yet also give them permission them to say “no” in a compromising situation?”

“How do you give children choices about showing affection?”

“How can you seize ‘teachable moments’ to reduce vulnerability?”

“How can body-safety rules be applied to the Internet?”

In addition, every workshop provides ample Q & A time to address questions or concerns relevant to the group, and no matter what, **you will leave with the peace of mind knowing you can do your due diligence to keep your children safe!**



## Workshop Training Fees & Requirements 2024

### **Parenting Safe Children Workshop for Parents**

- 5.0 hour workshop via Zoom over two consecutive weeks (Saturday or Sunday).
- A team of four to five people committed to promoting the workshop.
- Registration fee - \$65.00 per person (\$4.57 online registration fee (total \$69.57 per person).
- Minimum requirement - 45 people or \$2925.00.
- Materials included.
- Certificate of attendance provided upon request.
- Complimentary copy of my book *Off Limits: A Parent's Guide to Keeping Kids Safe from Sexual Abuse* to the host mailed within the United States.
- All workshops are open to the public.
- One parent, administrator or staff required to be present for the duration of the workshop in the role of co-host on Zoom
  - Responsibilities include logging on Zoom with the presenter a few minutes in advance of the start time, introducing the presenter, reading the Zoom guidelines, helping admit people from the Zoom waiting room into the workshop and managing the chat.

### **Parenting Safe Children Professional In-Service for staff if a parent workshop is also scheduled:**

- 3.0 - 3.5 hour workshop via Zoom.
- One administrator to act as co-host on Zoom for the duration of the workshop.
- \$2650.00 for up to 45 people.
- For each additional person over 45 people, the cost is \$65.00 per person.
- Materials included.
- Certificate of attendance for continuing education credits.
- Complimentary copy of my book to the host *Off Limits: A Parent's Guide to Keeping Kids Safe from Sexual Abuse* mailed within the United States.
- All workshops are open to the public.

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303-931-5782 ▲ [www.parentingsafechildren.com](http://www.parentingsafechildren.com) ▲ [feather@parentingsafechildren.com](mailto:feather@parentingsafechildren.com)



**Parenting Safe Children Professional In-Service for staff if a parent workshop is NOT scheduled:**

- 3.0 - 3.5 hour workshop via Zoom.
- One administrator to act as co-host on Zoom for the duration of the workshop.
- \$65.00 per person with a minimum requirement 45 people.
- Materials included.
- Certificate of attendance for continuing education credits.
- Complimentary copy of my book to the host *Off Limits: A Parent's Guide to Keeping Kids Safe from Sexual Abuse* mailed within the United States.
- All workshops are open to the public.

***Policy Audits for Youth Organizations***

- \$165.00 per hour / one-hour minimum
- Includes three documents:
  - Child Sexual Assault Prevention Policies for Schools and Youth Organizations
  - [Sample Screening Questions for Prospective Hires](#)
  - Behaviors of Concern

Feather Berkower, M.S.W.

Child Sexual Abuse Prevention Educator & Author

[www.ParentingSafeChildren.com](http://www.ParentingSafeChildren.com)

[Off Limits: A Parent's Guide to Keeping Kids Safe from Sexual Abuse](#)

Phone: 303-931-5782

[feather@parentingsafechildren.com](mailto:feather@parentingsafechildren.com)

[www.Facebook.com/ParentingSafeChildren](http://www.Facebook.com/ParentingSafeChildren)

[www.instagram.com/parentingsafechildren/](http://www.instagram.com/parentingsafechildren/)

<https://www.linkedin.com/in/feather-berkower-8985a319/>

<http://blog.parentingsafechildren.com>